

### **Academic Exchange Student Application Checklist**

To facilitate issuance of your Identification Number (ID) for registration into courses, it is highly recommended that you send the following documents by **March 15**, as attachment to an email to [jo.richardson@oswego.edu](mailto:jo.richardson@oswego.edu)

1. Academic Exchange Student Application Form
2. Transcript
3. English description of courses that have met SUNY Oswego pre-requisite requirements

Documents to send as attachments to an email to [jo.richardson@oswego.edu](mailto:jo.richardson@oswego.edu) either by **March 15**, but no later than the **APRIL 15 DEADLINE**

1. Evidence of minimum English proficiency scores of either 80iBT TOEFL or 6.5 IELTS
2. A bank statement signed and stamped by the bank official evidencing sufficient funds for the duration of your program
3. Scholarship letter, if applicable
4. A completed and signed full Exchange or Academic-Charge Estimated Bill
5. SUNY Oswego Room and Board Agreement
6. SUNY Oswego Walker Health Form
7. Copy of passport page